



**REGULAR MEETING OF THE BOARD OF TRUSTEES**

SEPTEMBER 15, 2020

7:00 PM

**AGENDA BRIEF**

Roll Call:       Wagner   \_\_\_\_\_       Porter   \_\_\_\_\_       Johnson   \_\_\_\_\_  
                  Heuser   \_\_\_\_\_       Buttita   \_\_\_\_\_       Northam   \_\_\_\_\_

Public Comment – Agenda Items

- 1. Approval of Minutes: Regular Meeting of September 3, 2020**
- 2. Approval: Accounts Payable – September 15, 2020**
- 3. Proclamation: Rail Safety Week**

The Village Board will consider proclaiming September 21 – 27, 2020 as Rail Safety Week in the Village of Volo.

- 4. Approval: Annual Financial Report**

The Village Board will consider approving the Annual Financial Report (AFR) for the fiscal year ended April 30, 2020. The Village’s auditor, Lauterbach & Amen, LLP, has issued an unqualified opinion.

- 5. Ordinance No. O-20-11: Amending the Volo Village Code Regarding the Administrative Adjudication of Village Code Violations**

The Village Board will consider approving Ordinance No. O-20-11, amending the Village Code to establish an administrative hearing system to enforce and adjudicate violations of certain provisions of the Village Code and Zoning Ordinance.

- 6. Approval: Appointment – Hearing Officer**

The Village Board will consider approving Mayor Henley’s recommendation for the appointment of Hon. Henry “Skip” Tonigan (retired) as Hearing Officer. The Hearing Officer presides at administrative hearings.

Mayor: Stephen Henley  
Trustees: Michael Wagner – Carol Porter – Kurt Johnson – Dustin Heuser – John Buttita – Lesa Northam  
Village Clerk: Bonnie Rydberg

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**7. Authorization to Execute: Independent Contractor Agreement – Hearing Officer**

The Village Board will consider approving an Independent Contractor Agreement with Mr. Tonigan establishing the scope of services and fee schedule for his services as Hearing Officer.

**8. Approval: Intergovernmental Agreement for Police Services (Overnight Parking Enforcement)**

The Village Board will consider approving an Intergovernmental Agreement (IGA) with the Village of Wauconda for police services, including overnight parking enforcement, liquor license compliance checks, and bailiff services.

**9. Approval: Appointment – Planning & Zoning Commission**

The Village Board will consider approving Mayor Henley’s recommendations for appointments to the Planning and Zoning Commission. The Commission is made up of nine (9) members who serve staggered three (3) year terms.

Public Comment

Trustee Reports

Mayor’s Report

Adjournment