



**REGULAR MEETING OF THE BOARD OF TRUSTEES**

MAY 19, 2020

7:00 PM

**VILLAGE HALL WILL NOT BE ACCESSIBLE FOR THIS MEETING  
ACCESS SHALL ONLY BE AVAILABLE AS FOLLOWS**

Zoom Meeting

**Call In: (312) 626-6799**

**Meeting ID: 704-590-276**

**AGENDA BRIEF**

Roll Call:	Wagner	_____	Porter	_____	Johnson	_____
	Heuser	_____	Buttita	_____	Northam	_____

*Public Comment*

**1. Approval of Minutes: Regular Meeting of May 5, 2020**

**2. Approval: Accounts Payable – May 19, 2020**

**3. Approval: FY 20/21 Budget**

The Village Board will consider approving the FY 20/21 Budget, which outlines revenues and expenses for the period May 1, 2020 to April 30, 2021. The FY 20/21 Budget anticipates revenues of \$7,299,716 and includes \$4,843,978 in operating expenses and \$1,561,800 in capital expenses.

**4. Approval: Billboard Compliance and Forbearance Agreement (Fish Lake Beach)**

The Village Board will consider approving an agreement with Fish Lake Beach that would allow them to maintain three (3) billboards on their property on Route 12 for a limited period of time, subject to certain terms and conditions.

**5. Approval: Letter of Credit Reduction – Remington Pointe North Unit 7**

Mayor: Stephen Henley  
Trustees: Michael Wagner – Carol Porter – Kurt Johnson – Dustin Heuser – John Buttita – Lesa Northam  
Village Clerk: Bonnie Rydberg

500 S. Fish Lake Road – Volo, IL 60073 – p: (847) 740-6982 – f: (847) 740-6802 – [www.villageofvolo.com](http://www.villageofvolo.com)

The Village of Volo is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Deputy Village Clerk at (847) 740-6982 promptly to allow the Village of Volo to make reasonable accommodations for those persons.

The Village Board will consider approving a reduction in the Letter of Credit (LOC) posted as security for the installation of the public improvements in Remington Pointe North Unit 7. The requested reduction reflects the value of the public improvements completed to date, less retainage.

Trustee Reports

Mayor's Report

*Additional Public Comment*

Adjournment

## VILLAGE OF VOLO

### TEMPORARY RULES CONCERNING PUBLIC COMMENT, PARTICIPATION, AND SOCIAL DISTANCING AT PUBLIC MEETINGS

On March 9, 2020, Illinois Governor J.B. Pritzker issued a statewide disaster declaration in response to the outbreak of Coronavirus Disease 2019 (COVID-19). Efforts are ongoing statewide and in the Village of Volo to slow and stop the spread of COVID-19 and protect public health and safety. Such efforts include, among other things, prohibiting gatherings of more than ten people, requiring individuals to stay at home except for essential activities and operations, and requiring social distancing between individuals.

In furtherance of these efforts, the Village is temporarily conducting all meetings of the Village's boards, commissions, and other public bodies (collectively, "**Public Bodies**") virtually via teleconference, which will allow for remote attendance by the members of the Public Body, Village staff and representatives, and members of the public. To facilitate effective public participation in virtual meetings, the Village has established these Temporary Rules Concerning Public Comment, Participation, and Social Distancing at Public Meetings ("**Temporary Rules**"). These Temporary Rules will be in effect for a temporary duration as set forth below. The Temporary Rules are intended to ensure the continuation of essential Village business and functions, including the right of members of the public to attend public meetings and address Village public bodies and officials, while complying with directives of the Governor and State and local health officials to mitigate the COVID-19 outbreak.

These Temporary Rules shall apply to all Public Bodies of the Village during the term of the statewide and local disaster declarations relating to the COVID-19 outbreak (including any renewal or extension of the March 9, 2020 statewide disaster declaration) or any similar regional or local emergency or disaster declaration relating to COVID-19 that affects the Village. However, if a Public Body of the Village adopts a more specific temporary protocol or procedure relating to the COVID-19 outbreak, then the more specific protocol or procedure shall govern and control.

#### **A. Temporary Rules for Submission of Written Comments to Public Bodies:**

1. Any person may submit written comments to Village Public Bodies via email sent to [mmay@villageofvolo.com](mailto:mmay@villageofvolo.com). The email should identify its author by name and specify the particular Public Body to which the comment is directed (e.g. Village Board, Planning and Zoning Commission, etc.).
2. Written comments may relate to one or more specific items on a Public Body's meeting agenda or other matters of public interest or concern.
3. The agenda for each virtual meeting will include a time for "Public Comment". All email comments that are received at least 15 minutes before the commencement of the meeting will be acknowledged by the Mayor or Chairperson ("**Presiding Officer**") and read aloud during the time for Public Comment. Any comments received less than 15 minutes before the commencement of the meeting or during the time the meeting is in session will be acknowledged by the Presiding Officer and read aloud at the end of the meeting. In accordance with the Village's general rules for public participation and comment, public comments shall be limited to 3 minutes per comment. Any written

comment that cannot be read within the 3-minute time limitation may be read in part, or summarized, as time permits.

4. All comments received by email will be appended to the minutes of the meeting to which the comments relate.

**B. Temporary Rules for Virtual Attendance at Meetings of Public Bodies:**

1. During the term of these Temporary Rules, members of Public Bodies and Village staff and representatives will attend meetings remotely by teleconference or other virtual means. Members of the Public Body **will not** physically convene at Village Hall or any other location identified by the Village.
2. Members of the public may also attend any virtual meeting remotely by telephone. The agenda for each virtual meeting will specify the conference call number and any other necessary call-in or access information to be used by the public for remote attendance. The Village Hall **will not** be open to the public during any virtual meeting.
3. Except in the context of a formal public hearing conducted by a Public Body, members of the public who attend a virtual meeting of a Public Body **will not** be permitted to make oral comments or speak during the course the meeting. Oral participation will be limited to the members of the Public Body, Village staff, and other Village representatives. Members of the public may address the members of the Public Body by submitting written comments in accordance with Section A of these Temporary Rules.
4. In order to minimize disruptions or distractions, the Presiding Officer may mute members of the public during the virtual meeting.
5. If any virtual meeting is convened using an electronic meeting platform on which "chat," instant messaging, or similar functions may be available, the use of such functions shall be prohibited during the meeting. Any chats or similar communications sent during the course of a meeting in violation of these Temporary Rules shall be disregarded by the Presiding Officer and members of the Public Body and shall not be acknowledged, preserved, or considered part of the record of the meeting.

**C. Enforcement:**

1. Any person violating these Temporary Rules may be disconnected from a virtual meeting at the order of the Presiding Officer.