

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF VOLO HELD JANUARY 6, 2018.

The Special Meeting of the Board of Trustees of the Village of Volo was called to order at 8:30 A.M. in the Board Room of the Volo Village Hall, Mayor Stephen Henley presiding.

Roll Call: Trustees Wagner, Porter, Heuser, Buttita, Northam – present; Trustee Johnson – absent. Village Clerk Rydberg – absent.

Also present was Village Administrator May.

PUBLIC COMMENT – AGENDA ITEMS: None.

CAPITAL IMPROVEMENT WORKSHOP

Mayor Henley welcomed the Trustees to the Capital Improvement Workshop.

Administrator May began by providing an update on the Lake Michigan Water Project, including a revised cost estimate for the extension facilities. He noted that extremely favorable bid prices continue to reduce the cost of the project.

The Trustees hoped the trend of favorable bid prices would continue, ultimately helping to reduce the projected homeowner cost for Lake Michigan Water.

Trustee Johnson entered the meeting at 8:45 a.m.

The Trustees reviewed a concept drawing for a new pylon sign for Volo Commons. Designed by the Village's architectural consultant (Steven A. Schroeder Architects, LLC), the proposed sign would enhance the appearance of the multi-tenant development sign and serve as an entryway sign. The Trustees discussed the parameters of a matching grant for the proposed sign. The consensus was to present the concept drawing and grant opportunity to the tenants in Volo Commons.

Administrator May recommended the Board consider two planning studies – a utility master plan and a pavement management plan. The utility master plan would identify future utility extensions and potential interconnections with neighboring communities. The pavement management plan would assess the current condition of roadways throughout the Village. The results of both studies would be used to develop long-range capital plans. The consensus was to develop a scope of work for each of the studies.

The Trustees reviewed plans and cost estimates for improvements to the athletic fields on the Municipal Complex, including two multi-use fields, a concessions building, and a playground. They discussed the need for a long-term use agreement prior to proceeding with the improvements given the estimated cost (\$1 – \$1.5 million).

Administrator May reviewed the financial performance of the General Capital Project Fund and detailed the projected funds available for capital improvement projects. Mayor Henley

recommended reserving \$1,000,000 for future projects and/or economic development incentives and set an amount of \$1.2 million for additional projects for FY 18/19. The Trustees concurred with his approach and discussed various capital improvement projects.

Trustee Porter made a motion, seconded by Trustee Johnson, to authorize design and bidding for projects selected for the FY 18/19 Capital Improvement Program. Roll Call: Trustees Wagner, Porter, Johnson, Heuser, Buttita, Northam – all “aye”. MOTION CARRIED.

AUTHORIZATION TO EXECUTE: ASSIGNMENT AGREEMENT

Trustee Porter made a motion, seconded by Trustee Northam, to authorize execution of an Assignment Agreement with MMDP Properties, LLC, by which the Village would accept assignment of a Purchase and Sale Agreement for 26677 Commerce Drive, Volo, Illinois 60073 (PIN 09-02-102-003). Roll Call: Trustees Wagner, Porter, Johnson, Heuser, Buttita, Northam – all “aye”. MOTION CARRIED.

PUBLIC COMMENT: None.

ADJOURNMENT

There being no further business, Trustee Northam made a motion, seconded by Trustee Wagner, to adjourn the meeting. On voice vote – all “aye”. MOTION CARRIED.

The meeting was adjourned at 12:40 P.M.

Respectfully Submitted,

Michael J. May
Deputy Village Clerk