

## Pool Permit Requirements



### How can I submit a permit application?

Required paperwork shown below can be dropped off at Village Hall (500 S Fish Lake Rd, Volo, IL 60073) Monday-Friday from 8am until 4pm. After hours they can be submitted via our utility payment drop-box located outside of Village Hall. Applications can also be submitted electronically via email to [building@villageofvolo.com](mailto:building@villageofvolo.com)

### What do I need to obtain a Pool Permit?

- [Village of Volo Building Permit Application](#)
- HOA Approval Letter
- Copy of the plat of survey showing pool location with dimensions, pool equipment location, & dedicated electrical circuit location (hand drawn is acceptable)
- Detailed Description of Project: Pool Control Panel Information, Pool Pump Information, Pool Filter Information, Pool Heater Information, Pool Lights Information, Pool Sanitizer Information, Pool Cover Information (ASTM F 1346 Compliant), Normac Riser Info for Gas Line
- Copy of Electricians Proposal / Scope of Work
- If adding pool heater – copy of Plumber's License, Letter of Intent, & scope of work
- Fence information – existing or new
- Pool Specification/Dig Sheet (Inground)

### Pool code regulations to keep in mind:

- Pools larger than 250 sq ft or deeper than 24 inches require a permit
- Any accessory structure cannot occupy more than 15% of the back yard area from back of house to property line(s)
- Any accessory structure must be set no less than 5' from side property lines and must be set no less than 10' from back property line
- All pools must be surrounded with a fence **no less** than 48 inches in height (See HOA for specific fence type requirements)
- Pools cannot be installed above or below a ComEd service line
- Pools cannot be installed in a drain or utility easement
- Check with the HOA for your specific subdivision on additional rules/requirements that may apply (i.e., Pool Types)
- Pools must maintain 5' distance from edge of pool to any underground electric
- If the pool has a gate it needs to be self-closing from the inside
- Needs to have a dedicated electrical circuit, ground fault protected (GFCI) a minimum of 10' no more than 20' from the pool and a disconnect

Mayor: Stephen Henley

Trustees: Michael Wagner – Carol Porter – Kurt Johnson – Dustin Heuser – John Buttita – Lesa Northam

Village Clerk: Bonnie Rydberg