

## Patio Permit Requirements



### How can I submit a permit application?

Required paperwork shown below can be dropped off at Village Hall (500 S Fish Lake Rd, Volo, IL 60073) Monday-Friday from 8am until 4pm. After hours they can be submitted via our utility payment drop-box located outside of Village Hall. Applications can also be submitted electronically via email to [building@villageofvolo.com](mailto:building@villageofvolo.com)

### What do I need to obtain a Patio Permit?

- [Village of Volo Building Permit Application](#)
- HOA Approval Letter
- Copy of the plat of survey showing patio location & dimensions labeled (hand drawn is acceptable)
- Spec sheet detailing scope of work (material, etc.)

### Patio code regulations to keep in mind:

- Cannot occupy more than 15% of the rear yard (From back of house to property line)
- Patios are to have topsoil removed and 4" compacted granular fill for a base (concrete.)
- Concrete is to be a minimum of 4" thick.
- Wire or Fiber mesh is required (concrete.)
- Proper stair requirements shall be maintained. All stairs must be equal in height.
- If installing **fire pit** at the same time, distance from any combustible structure must be a least 15 feet.
- If there is more than 1 step down from the house a 36" landing is required.