

## Deck Permit Requirements



### How can I submit a permit application?

Required paperwork shown below can be dropped off at Village Hall (500 S Fish Lake Rd, Volo, IL 60073) Monday-Friday from 8am until 4pm. After hours they can be submitted via our utility payment drop-box located outside of Village Hall. Applications can also be submitted electronically via email to [building@villageofvolo.com](mailto:building@villageofvolo.com)

### What do I need to obtain a Deck Permit?

- [Village of Volo Building Permit Application](#)
- HOA Approval Letter
- Copy of the plat of survey showing deck location & dimensions labeled (hand drawn is acceptable)
- Copy of pier and framing plans showing dimensions and materials
- Spec sheet detailing scope of work for the handrail details, stair dimensions, ledger boards, joists etc.

### Deck code regulations to keep in mind:

- Holes for Foundation Piers must be 42" deep
- Stairs:
  - 7 ¾" riser height
  - Tread depth is 10"
  - Handrail required
  - 34-38" from top of tread to top of handrail
  - Risers for the steps need to be level and of a same height
- If the platform is 30" or more off the ground, a handrail of 36" measured from platform is required
- 4" inch spacing on balusters
- Exterior grade fasteners required (Simpson fasteners recommended)
- Ledger board must be lag bolted (**IF deck is attached to house**)
- Stone or weed-preventing fabric for underneath the deck is recommended.
- Recommended that piers are set 4-6" above grade to avoid water rotting the wood
- Stairs with 3 or more risers must have a continuous handrail on at least one side. (2 steps = 3 risers) All stair risers must be of equal height, no more than 8" maximum. Stairs must be a minimum of 3 feet wide.
- Escape windows must not be covered.