

## Re-roof / Re-side Permit Requirements



### How can I submit a permit application?

Required paperwork shown below can be dropped off at Village Hall (500 S Fish Lake Rd, Volo, IL 60073) Monday-Friday from 8am until 4pm. After hours they can be submitted via our utility payment drop-box located outside of Village Hall. Applications can also be submitted electronically via email to [building@villageofvolo.com](mailto:building@villageofvolo.com)

### What do I need to obtain a Re-roof Permit?

- [Village of Volo Building Permit Application](#)
- HOA Approval Letter
- Scope of work or Proposal
- Copy of the Roofing License
- C&D Compliance form (pg 2-3) turned in after project is complete

### Roofing code regulations to keep in mind:

- Compliance with our [building codes](#)
- Any and all rooftop vents are exposed and in proper position per code requirements
- **Ice and Water Shield Required**

### What do I need to obtain a Re-siding Permit?

- [Village of Volo Building Permit Application](#)
- HOA Approval Letter
- Scope of work or Proposal

### Siding code regulations to keep in mind:

- All applicable windows and doors have appropriate channels per code requirements
- Siding has been installed in a workmanlike manner
- Compliance with our [building codes](#)