

## Fence Permit Requirements



### How can I submit a permit application?

Required paperwork shown below can be dropped off at Village Hall (500 S Fish Lake Rd, Volo, IL 60073) Monday-Friday from 8am until 4pm. After hours they can be submitted via our utility payment drop-box located outside of Village Hall. Applications can also be submitted electronically via email to [building@villageofvolo.com](mailto:building@villageofvolo.com)

### What do I need to obtain a Fence Permit?

- Village of Volo Building Permit Application
- HOA Approval Letter
- Copy of your plat of survey with proposed fence location highlighted
- Spec sheet or proposal detailing scope of work (fence height, material, etc.)

### Fence code regulations to keep in mind:

- Recommended that posts be dug 36" into the ground.
- Fences shall be located completely within the boundaries of the lot on which it is located (along the property line recommended).
- No fence shall be located closer than 12 inches to a public sidewalk.
- The finished surface of the fence shall face outwards (towards the neighboring properties), with support posts on the inside.
- Except for corner lots and rear yard of a through lot, every fence which creates a wholly enclosed area and adjoins an existing or proposed street right-of-way shall include a gate to provide access to the right-of-way.
- No fence or wall shall exceed a maximum of 3 feet above the street grade within the visibility triangle.
- Fences should include a 3-foot clearance from all sides of utility pedestals.
- Fences on corner lots cannot exceed 4 feet in height along the street yard unless set back to the building setback line.