

## Solar Panel Permit Requirements



### **How can I submit a permit application?**

Required paperwork shown below can be dropped off at Village Hall (500 S Fish Lake Rd, Volo, IL 60073) Monday-Friday from 8am until 4pm. After hours they can be submitted via our utility payment drop-box located outside of Village Hall. Applications can also be submitted electronically via email to [building@villageofvolo.com](mailto:building@villageofvolo.com)

### **What do I need to obtain a Solar Panel Permit?**

- Village of Volo Building Permit Application
- HOA Approval Letter
- Installation Instructions for Each System Component
- Maintenance Instructions for Each System Component
- Original Solar Agreement (Indemnification) Letter Completed and Signed by the Homeowner (and HOA if Townhome)
- A Certificate of Compliance demonstrating the system has been tested and approved by the Underwriters Laboratories (UL) or other approved independent testing agency
- Approval letter from the local electric utility company (ComEd)
- Site Plan and Engineered Drawings which show where and how the panels will be affixed to the home

### **Solar Panel code regulations to keep in mind:**

- The panels on your roof cannot occupy more than 80% of the surface area
- The village may request further information pertaining to the application other than that listed above at any time during the review process

Mayor: Stephen Henley  
Trustees: Michael Wagner – Carol Porter – Kurt Johnson – Dustin Heuser – John Buttita – Lesa Northam  
Village Clerk: Bonnie Rydberg